

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES
Wednesday, January 21, 2015 at 7 PM**

A meeting of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, January 21, 2015 at 7:00 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Douglas A. Dahlgard, Deputy Mayor Daniel W. White, Trustees Judith C. Ogden, L. Gordon Van Vechten and Jeffrey D. Fischer. Also in attendance Village Attorney Anthony B. Tohill, Village Clerk Margaret O'Keefe and Village Treasurer Patricia Mulderig.

1. Mayor – Douglas A. Dahlgard:

- Mayor Dahlgard continued the public hearing which had been opened on the 17th day of December 2014, at 7:05 P.M., at Village Hall, 500 North Country Road, St. James, New York, to consider the adoption of the tentative 2015/2016 Village Budget. Copies of said budget were made available to the public. Discussion ensued regarding the proposed 2015/2016 Village Budget in the amount of \$1,831,686.64 with a tax rate of \$23.38 per \$100 of assessed value. Explanatory materials will remain on display at Village Hall. It was, upon motion by Trustee White, second by Trustee Ogden and unanimously adopted:

RESOLUTION #158-14

RESOLVED, to close the public hearing open on the 2015/2016 budget.

- Regular monthly meeting of the Board of Trustees was convened.
- **Minutes of December 17, 2014 6 PM work session** of the Board of Trustees were presented. It was, upon motion by Trustee White, second by Trustee Van Vechten, and unanimously adopted:
RESOLUTION #159-14
RESOLVED, to adopt the minutes of the above referenced meeting as presented.
- **Minutes of December 17, 2014 7 PM meeting** of the Board of Trustees were presented. It was, upon motion by Trustee Fischer, second by Trustee Van Vechten and unanimously adopted:
RESOLUTION #160-14
RESOLVED, to adopt the minutes of the above referenced meeting as presented.
- **Minutes of January 7, 2015 7 PM work session** of the Board of Trustees were presented. It was, upon motion by Trustee Fischer, second by Trustee Van Vechten, abstention by Trustee White (4-0-1) and adopted:
RESOLUTION #161-14
RESOLVED, to adopt the minutes of the above referenced meeting as presented.

2. Legal Matters – Anthony B. Tohill, Esq.:

- It was, upon motion by Trustee Ogden, second by Trustee Fischer and unanimously adopted:
RESOLUTION #162-14
RESOLVED, authorizing Mayor Dahlgard, in his official capacity, to execute the engagement letter with Cullen & Danowski, LLP to audit the financial statements for year-end February 2015; contract amount is \$10,500.00.

3. Financials – Patricia Mulderig, Treasurer:

- Report submitted to the Board. Contrary to note on page 30 of the treasurer's report list of carryover benefit time not adopted.
- It was, upon motion by Trustee White, second by Trustee Ogden and unanimously adopted:
RESOLUTION #163-14
RESOLVED, to adopt Abstracts #126752 through and including #126758 to be paid from the General Fund in the amount of \$39,096.38.
- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten and unanimously adopted:
RESOLUTION #164-14
RESOLVED, the village treasurer is authorized and directed to make the budget modifications as noted below:

VILLAGE OF HEAD OF THE HARBOR
BUDGET MODIFICATIONS 1/21/2015

	BUDGET F/Y/E	BUDGET ADJUSTMENT	MODIFIED BUDGET	
	<u>2/28/2015</u>		<u>2/28/2015</u>	
A1170.1	FRANCHISE FEES - CABLEVISION	0.00	(1,512.00)	(1,512.00)
A1170.2	FRANCHISE FEES - VERIZON	0.00	(2,805.00)	(2,805.00)
A1560.1	CELL TOWER REVENUE	(92,735.12)	(17,291.95)	(110,027.07)
A2110	ZONING FEES	0.00	(1,000.00)	(1,000.00)
A2610	JUSTICE COURT FINES	(40,000.00)	(1,471.00)	(41,471.00)
A2660	SALE OF VEHICLES & EQUIPMENT	(181.80)	(5,500.00)	(5,681.80)
A1325.4	TREASURER - SOFTWARE	4,000.00	631.72	4,631.72
A1410.24	NEWSLETTER	810.00	245.00	1,055.00
A1410.91	RETIREMENT - VILLAGE EMPLOYEES	64,558.00	11,613.00	76,171.00
A3120.90	POLICE RETIREMENT	45,134.00	177.00	45,311.00
A5110.11	STREET MAINTENANCE - OVERTIME	262.86	121.69	384.55
A5110.21	ST MAINTENANCE - TRUCK REPAIRS	39,702.28	6,772.36	46,474.64
A5110.221	ST MAINTENANCE - NORMAL REPAIRS	20,000.00	1,304.55	21,304.55
A5110.4	ST MAINTENANCE CONTRACTUAL	3,000.00	(3,000.00)	0.00
A5142.44	SNOW REMOVAL CONT SERVICES	0.00	1,746.50	1,746.50
A5182.4	STREET HYDRANTS	8,010.00	200.00	8,210.00
A1990	CONTINGENCY	35,152.85	9,768.13	44,920.98
		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		<u>87,713.07</u>	<u>(0.00)</u>	<u>87,713.07</u>

- Village Treasurer to submit Suffolk County Revenue Share report.

4. Mayor – Douglas A. Dahlgard:

- Proposed 2015/2016 Village Budget in the amount of \$1,831,686.64 with a tax rate of \$23.38 per \$100 of assessed value.

It was, upon motion by Trustee Ogden, second by Trustee White and voted upon as follows (5-0-0):

TRUSTEE FISCHER	AYE
TRUSTEE VAN VECHTEN	AYE
TRUSTEE OGDEN	AYE
TRUSTEE WHITE	AYE
MAYOR DAHLGARD	AYE

Resolution #165-14

RESOLVED, to adopt the 2015/2016 Village Budget in the amount of \$1,831,686.64.

5. Highway Department- Judith C. Ogden, Commissioner:

- Discussion regarding drainage ensued.
- Tree trimming and cleanup continuing.

6. Roadsides –John Lendino, Deputy Hwy. Comm./Roadsides Chair:

- Discussion regarding highway equipment condition.

7. Police Department –Martin J. Thompson, Chief:

- No accidents during the recent ice and snow conditions.
- Speeding issues discussed.
- Discussion ensued regarding police vehicles equipped with computers that will soon be obsolete.

8. Building Department, ARB, JCC, ECB, - Gerard Harris, Building Inspector:

- ARB no meeting.
- JCC reviewed 3 applications.
- PB & ECB no meeting.

9. Mayor – Douglas A. Dahlgard:

- Mr. Puzio and Ms. Blyskal have withdrawn the site plan application on Oak Ridge. Treasurer's report dated January 21, 2015 reflects a Trust & Agency balance of \$853.24. It was, upon motion by Trustee Fischer, second by Trustee Van Vechten and unanimously adopted:

RESOLUTION #166-14

RESOLVED, the village treasurer is hereby authorized and directed to release the balance, namely \$853.24, of the Trustee & Agency account being held in the names of Puzio/Blyskal.

- It was, upon motion by Mayor Dahlgard, second by Trustee Ogden and unanimously adopted:

RESOLUTION #167-14

RESOLVED, to accept the proposal from RF Design Consultants Inc., PO Box 350, Massapequa Park, NY for rental of unlimited airtime rental UHF for 6 units at \$25/unit/month for a monthly expenditure of \$150.00.

- In accordance with the regulations set forth by the New York State's MU-1, the village clerk presented a list of records to be destroyed. The village will maintain a copy of said list.

It was, upon motion by Trustee Fischer, second by Trustee Ogden, and unanimously adopted, to move to executive session to discuss personnel. No action taken. It was, upon motion by Trustee White, second by Trustee Ogden, and unanimously adopted, to move back to public session.

There being no other matters to be brought before the Board; it was, upon motion by Trustee Van Vechten, second by Trustee Fischer and unanimously adopted, to adjourn the meeting at 8:15 PM.

Respectfully Submitted,

Margaret O'Keefe
Village Clerk